

**CSIR-NIIST Innovation Center**

CSIR-National Institute for Interdisciplinary Science and Technology (NIIST)

Council of Scientific and Industrial Research (CSIR), Govt. of India

Thiruvananthapuram - 695109

**General Format for Application**

**Instructions:** Please limit the word count as prescribed in the format. It is requested not to make any changes in the template. Charts and figures may be used wherever possible. The deadline for application is 10-04-2024, 05:30 PM. Application form, completed in all respect, may be sent by email to [innovation@niist.res.in](mailto:innovation@niist.res.in) in pdf format. The total size of the attachments should not exceed 10 MB.

|  |  |
| --- | --- |
| **Company Name** |  |
| **Legal Status** | Reg. No. :  Date of Regn. :  PAN No. :  GST No. : |
| **Complete Address** |  |
| **Company Email id** |  |
| **Company Phone No.** |  |
| **Details of Directors/ Promoters** | Name 1  Address  Email  Phone (O)  Phone (M)  Name 2  Address  Email  Phone (O)  Phone (M)  Name 3  Address  Email  Phone (O)  Phone (M) |
| **No. of Employees** |  |
| **General Focus Area** |  |
| **Product/Process/**  **Technology** |  |
| **Incubation Time Required**  *(in months)* |  |
| **Trademark or Copyright Regn. (if available)** |  |
| **Description of products/ services for incubation**  *(Max 300 words)* |  |
| **Innovative Aspects**  *(Max 200 words)* |  |
| **Publications or Patents, if any** |  |
| **Involvemet of CSIR or CSIR-NIIST, if any** |  |
| **End Use**  *(In bullet points, max 3)* |  |
| **Market Demand**  *(Max 100 words)* |  |
| **Prospective Customers**  *(In bullet points, max 3)* |  |
| **Details or market Research Conducted**  *(In bullet points)* |  |
| **Major Competitors (if any)** |  |
| **Competitive Advantages and USPs**  *(In bullet points, max 5)* |  |
| **Market Promotion and Distribution Strategies**  *(Max 200 words)* |  |
| **Source of Raw Materials / Components** |  |
| **Investment Requirement and Source of Finance**  *(in Rs, Lakhs)* |  |
| **Sales Volume and Time for Breakeven** |  |
| **Scope for Employment Creation**  *(Max 100 words)* |  |
| **Type of Incubation Service Required**  *(Retain all applicable)* | (a) Resident Incubatee  (b) Associate Incubatee  (c) Pre-incubation Service |
| **Requirements at NIIST Innovation Center**  *(Retain all applicable)* | * 1. Furnished office space   2. Co-working space   3. Access to central analytical and testing services   4. Access to pilot plant and other R&D facilities   5. Analytical and testing services outside CSIR-NIIST   6. One-on-one mentorship for collaborative development   7. Internet services   8. Access to library   9. Business meeting space   10. Technology mentorship and support   11. Prototyping support   12. Assistance for funding from other agencies   13. Connect to other agencies   14. General IP support   15. Prototyping and field study support   16. Comprehensive guidance from CSIR-NIIST   17. Access to training and skill development programs   18. Access to NIIST Canteen   19. Access to parking space   20. Printing facilities   21. Video conferencing facilities   22. Access to events organized by the Innovation Center |
| **References, if any**  *(Include name, official address, email id and phone number)* | Name 1  Address  Email  Phone  Name 2  Address  Email  Phone |
| **Any Other Relevant Information** |  |
| **Declaration** | Every information given above is true to the best of my/our knowledge and I/we understand that any information found incorrect at any point of time shall result in the termination of the agreement and/or legal actions as deemed by Director, CSIR-NIIST. We also understand that any information provided will be recorded in the database of CSIR-NIIST and will not be used for any other purpose by the Institute.  <Insert scanned signature>  Name  Date |

The following documents should be attached as a single pdf and send along with the application form.

1. Registration Certificate (for Resident and Associate Incubatees)
2. Address Proof (Company)
3. Copies of Directors’ Aadhar Card
4. Photograph(s) of Company Director(s)
5. Company’s PAN Card and GST Certificate (as available)
6. Audited Financial Statements or other proofs (where (2) above is not available)
7. A brief write-up on the business, how the business is working towards innovation, potential for wealth and employment creation, and commercialization
8. Trademark or Copyright Registration (if available)
9. Registration/Authorization from Government Agencies, if available (Eg: Udyam, MSME, etc.)
10. No Objection Certificate from the competent authority or employer, if the company is promoted by an employee of government or organization and No Objection Certificate from the Supervisor and Director for students from CSIR-NIIST