



CSIR-National Institute for Interdisciplinary Science and Technology  
Thiruvananthapuram -- 695 019



## **Call for Expression of Interest (EoI)**

### **Hotel Accommodation for Golden Jubilee Programs**

#### **1. Background**

CSIR-NIIST, a premier research laboratory under the Council of Scientific Industrial Research (CSIR), plans to celebrate its Golden Jubilee for 1 Year from October-2024 to October-2025. During this period, CSIR-NIIST intends to host numerous scientific meetings, seminars, and conferences necessitating the accommodation for all distinguished guests and participants including students.

#### **2. Objective**

CSIR-NIIST invites EoI from 3-Star, 4-Star, and 5-Star Hotels in Thiruvananthapuram to provide accommodation for its Golden Jubilee events.

#### **3. Scope of Services**

The selected hotels would be required to provide accommodation for the guests attending various events during the Golden Jubilee year.

#### **4. Requirements**

Interested hotels are requested to submit the following information in their EoI:

- a. Detailed information on the following criteria:
  - i. Room size: Provide the size of each room type in square feet or square meters. The minimum acceptable room size is 200 square feet (approximately 18.5 square meters) for standard rooms.
  - ii. Minimum amenities: - In-room Wi-Fi - Air conditioning - 24-hour front desk service - Room service - On-site restaurant - Business center or conference facilities.
  - iii. Guest ratings: Submit recent guest ratings from major booking platforms (e.g., Booking.com, TripAdvisor).
  - iv. Proximity to venue: The hotel should be located in Thiruvananthapuram city, within 10 km from CSIR-NIIST.

#### **5. Selection Process**


CSIR-NIIST would review all submissions and may request additional information for clarification. The selection process will include a visit by committee members to the shortlisted hotels. The selected hotels might be invited for further discussion at CSIR-NIIST.

All the interested hotels are invited to attend a Pre Bid Conference scheduled to be held on **September 6<sup>th</sup> 2024 , Friday, 2:30 p.m** at Board Room, CSIR-NIIST.

#### **6. Additional Information**

For any queries regarding this Call for EoI, please contact Mrs. Neethu Induchoodan [E-mail: [neethu@niist.res.in](mailto:neethu@niist.res.in); Phone: 0471-2515-512].

**NOTE:** This Call for EoI does not constitute a commitment to award a contract. CSIR-NIIST reserves the right to modify or cancel this process at any time.

  
Administrative Officer  
CSIR-NIIST, Thiruvananthapuram 29/08/24